

Meeting Attendees:

Board Members:

Trustee Charles Henderson, Chair
Trustee Keith Bartholomew
Trustee Necia Christensen
Trustee Sheldon Killpack
Trustee Robert McKinley
Trustee P. Bret Millburn
Trustee Larry Ellertson
Trustee Danny McConkie
Chairman H. David Burton

Staff Available for Comment:

Michael Allegra, President/ CEO
Bob Biles, Vice-President/ Chief Financial Officer
Erika Shubin, Acting Chief Communication Officer
Steve Meyer, Chief Development Officer
Jerry Benson, VP/Chief Operations Officer
Matt Sibul, Chief Planning Officer
Dave Goeres, Chief Safety and Security Officer
Clair Fiet, Chief Technology Officer
Jayne Blakesley, General Counsel
Grey Turner, Sr Program Mgr Eng Project Dev
Paul Drake, TOD Project Manager
Paul Edwards, Sr. Program Manager – Asset Management
G.J. LaBonty, Mgr-Long Range Strategic Planning
Hal Johnson,
Jim Bean, Auditor
Cathie Griffiths, Assistant to President-CEO
Rebecca Cruz, Board of Trustees Administrator

Guests: **Stephanie McKay, SLCo Housing Authority**
Ned Hacker, WERC

Meeting Report by: Jana Evans, Office Administrator
jevans@rideuta.com 801 237-1901

Welcome

Chairman Charles Henderson. The BYD bus that has been loaned to UTA for test runs was discussed. Several rides are being offered today between the committee meetings. The meeting of the Planning and Development Committee was called to order at 2:11p.m. Trustee Christensen deputized all Board Members in attendance with voting rights.

- **Safety First Minute:** Dave Goeres, Chief Safety Officer, presented the April safety poster, “Do the Dos.....Don’t the Don’ts”. He also updated the committee on a distracted pedestrian fatality that occurred last night on our TRAX line. Mr. Goeres also gave the latest on the Amtrak train accident in Philadelphia, in which speed seems to have been a factor. He pointed out the safety measures in place on FrontRunner that would preclude the train going into a curve at twice the posted speed.

• **Action Items:**

- a. **Approve April 8, 2015 Meeting Report**

Charles Henderson

Trustee Christensen made the motion that the April 8, 2015 meeting minutes be accepted as written.

Trustee Millburn seconded the motion and it passed unanimously.

- b. **Strategic Objective Weighting 2014/ 2015**

Charles Henderson

- Matt Sibul, Chief Planning Officer, presented a template that can be used to evaluate UTA Strategic Objectives and the proposed weighting of the core and strategic goals. The Board had expressed that they want the major weighting to be on the core objectives with lesser weighting on the strategic objectives.
- Ridership, revenue and IPR are described as core objectives that are always going to be a part of what UTA does, the strategic goals are not considered essential, but still important.
- Mr. Sibul further described the template for 2014 goals. Board member questions were answered.
- Discussion and debate took place on the weights and the ways of calculating for both 2014 and 2015.

Trustee Christensen moved that the weightings that are proposed for 2014 and 2015 be taken to the full Board with a recommendation for approval. Trustee Killpack seconded the motion and it passed

unanimously.

c. **2014 Strategic Objective Evaluation**

Charles Henderson

- Discussed under the previous agenda item.

• **Information Items:**

a. **Preliminary New Service Concepts**

Matt Sibul/ Jerry Benson

- Mr. Sibul introduced the possible transit initiatives with the additional local option funding. They have been taking a presentation with some high level options to local COGs.
- Jerry Benson, Chief Operations Officer, showed the presentation that they have given to several COGs including a recent public opinion survey showing satisfaction with the ways public transit has changed over the past several years of 80 % satisfied.
- Comparing with several other like transit properties, UTA was rated best at providing efficient use of funding, with more miles of service per tax dollar spent than its sister authorities.
- What do Customers want according to the survey?
 1. Reasonable fares
 2. Frequent Service
 3. Good service coverage
 4. Reliability
 5. Real Time information
 6. Safety
 7. Station Stop/Comfort
 8. On board amenities
 9. Travel time that allows getting to destination quickly.
- During the April 2015 Change Day, UTA added additional 15-minute service during peak hours and midday across the system.
- Current transit system opportunities include:
 1. More frequency needed (core network expansion).
 2. More span of service during early morning and late night.
 3. More weekend service.
 4. Reduce crowding on peak trips.
 5. Reduce travel time: More dedicated transit corridors and intersections for transit vehicles. Also, less circuitous routing.
- The 15 minute service that UTA provides shows many gaps. Also UTA has many routes that end early and have no weekend service at all.
- The provisions of HB362, if approved by the voters, will provide approximately 13% increase in funding for transit. This is not enough funding to implement all services requested.
- There are a number of service oriented improvements that would require Capital investments, such as more buses; bus stops and amenities; wayfinding improvements; and right-of-way preservation, for instance, as well.
- Potential improvements in bus and rail service were presented including increase weekday trips by 15% and 20% more weekend TRAX service to the Airport; increase number of routes that run until midnight from 1 to 19; and 30% increase in number of core bus routes.
- FrontRunner service is a regional service which requires cooperation across the region to fund increases in service. For instance, one of the best things that could be done to improve FrontRunner service is to add passing track in northern Utah County. This would require everyone to understand how improvements in one area will contribute to improved service on the entire line.
- Mr. Benson reported on the feedback received so far, which is overwhelmingly asking for more frequency of service and extended service hours.
- Michael Allegra, President/CEO, presented some improvements recommended for August change day based on budget savings by staff so far this year. He described the FAREPAY discount of 20% on TRAX and FrontRunner be extended to the end of the year and offer a 40% discount on bus fares.
- Committee member questions were answered.

b. **Board Retreat Planning**

Matt Sibul/ GJ LaBonty

PLANNING AND DEVELOPMENT COMMITTEE
MEETING MINUTES
May 13, 2015

- Mr. Sibul presented the draft agenda for the Board Retreat scheduled for Friday, June 26.
- The idea was to start the goal discussion a little earlier to make sure that the goals are set before the budget gets developed for 2016.

c. TOD Update

Paul Drake

- Paul Drake, TOD Project Manager, gave the TOD update. He reported that the Jordan Valley TOD is under construction, working heavily on utility installation. Construction pictures were shown of the water line installation. Continuing to negotiate the construction contract, while completing the design and submitting the request for the building permit.
- Mr. Drake reported that Clearfield is still working on the TOD funding and working with the city on off-site improvements. The design was shown and it was reported that construction is expected to begin this spring. They are progressing with the HUD application for funding which required adding units to the residential plan. The final financial plan is expected by mid-year.
- On the Sandy TOD Phase I grading work is under way. Phase II construction has begun. All work has been done with the developer's funds so far, with a construction loan set to close today. Phase III plan has been rejected by the Planning Commission and the developer is working with the mayor, city staff and neighbors to revise the plan to make it more acceptable.

d. Provo Orem BRT Update

Grey Turner

- Grey Turner, Sr Program Manager, Engineering Project Development, introduced the report with a picture of a double articulated 92 foot long bus from Brazil. He reported on a good Public Hearing meeting yesterday, with only one negative comment expressed. The bonding process is continuing along with public education on the process.
- Environment assessment was included on the Federal Register in the past week for the 180 day notice period.
- The CM/GC will be advertised this week.

e. APTA Rail Conference Update

Andrea Packer

- Todd Provost, TRAX RGM, reported on the readiness for the APTA Rail Conference. The first event is the Rail Rodeo. Followed by the opening dinner on Sunday night which will feature UTA partnerships and accomplishments.
- A very detailed agenda will be provided for the Board.

e. Liaison, Conference and External Committee Reports **Charles Henderson/ Michael Allegra**

- Chairman Henderson reported that he attended the Salt Lake County COG with Mr. Sibul. He encouraged Committee members to use the presentation that they gave with their constituents as well.

4. Closed Session Items:

- a. Strategy Session to Discuss the Purchase, Exchange or Lease of Real Property when Public Discussion would Prevent the Public Body from Completing the Transaction on the Best Possible Terms.
- b. Strategy Session to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual.
- c. Strategy Session to Discuss On-going and/or Potential Litigation.
- d. Strategy Sessions to Discuss Collective Bargaining

5. Action Taken Regarding Matters Discussed in Closed Session

Charles Henderson

Trustee Christensen made the motion to approve staff entering into exclusive negotiations with Columbus on the proposed 3900 South TOD. Trustee Milburn seconded the motion and it passed

**PLANNING AND DEVELOPMENT COMMITTEE
MEETING REPORT
March 11, 2015**

unanimously.

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| 6. Input for June Committee Meeting Agenda | Charles Henderson |
| a. Approval of May 13, 2015 Meeting Minutes | Charles Henderson |
| b. APTA Update | |
| c. TOD Update | Paul Drake/ Steve Meyer |
| d. Adding a car to FrontRunner Trains Assessment | |
| e. Provo / Orem BRT Update | Grey Turner |
| f. Liaison, Conference and External Committee Reports | Charles Henderson |
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| 7. Other Business | Charles Henderson |
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| 8. Adjourn | Charles Henderson |
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- Trustee Christensen made the motion that the meeting be adjourned at 4:29 p.m. Trustee Millburn seconded the motion and it passed unanimously.**