



Report of the Finance & Audit Review Committee Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Wednesday, August 22, 2018
12:00-1:30 p.m.

UTA FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending

Jeff Acerson Committee Chair
Gina Chamness

Cort Ashton
Dannie McConkie

1. Audit Review Committee

The meeting was called to order at 12:05 p.m. by Trustee Acerson.

A brief safety minute was given by Dave Goeres, Chief Safety & Security and Technology Officer for UTA.

2. Item(s) for Consent – Jeff Acerson

Consent items consisted of the following:

- a. Approval of July 25, 2018 Finance & Audit Committee Meeting Report

A motion to approve the consent agenda was made by Trustee Chamness and seconded by Trustee Ashton. Voting was unanimous in the affirmative.

3. June 2018 Financial Report & Dashboard – Bob Biles

An overview of the June UTA Financial Report and Dashboard was presented by Bob Biles, UTA Vice President of Finance.

A motion to accept the report and move it forward to the full board was made by Trustee Ashton and seconded by Trustee McConkie. Voting was unanimous in the affirmative.

Roll call vote:

Trustee McConkie	Aye
Trustee Chamness	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye

4. Second Quarter Investment Report – Bob Biles

An overview of the second quarter investment report was presented by Mr. Biles.

A motion to accept the report and move it to the full board was made by Trustee Chamness and was seconded by Trustee Ashton. Voting was unanimous in the affirmative.

Roll call vote:

Trustee Chamness	Aye
Trustee McConkie	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye

5. General Contracts & Change Orders

a. For Board Consent Approval – Steve Meyer

1. Contract Amendment: Wheel Truing Agreement (Sonoma-Marín Area Transit)

This is a revenue contract amendment for wheel truing services provided by UTA to Sonoma-Marín Area Transit.

A motion to move this contract amendment to the consent agenda of the full board was made by Trustee Ashton and seconded by Trustee McConkie. Voting was unanimous in the affirmative.

Roll call vote:

Trustee McConkie	Aye
Trustee Chamness	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye

2. SD160 Sandbox Upgrade (Siemens)

This contract is for upgrading the sandboxes on the SD160 light rail vehicles. The sandboxes currently installed on these vehicles are beginning to fail. Staff recommends replacing them with a newer, more economical design.

A motion to move this contract to the consent agenda of the full board was made by Trustee Ashton and seconded by Trustee Chamness. Voting was unanimous in the affirmative.

Roll call vote:

McConkie	Aye
Chamness	Aye
Ashton	Aye
Acerson	Aye

3. Contract: Independent Monitoring Services (Coblentz Patch Duffy & Bass LLP)

An independent monitor is required as part of a non-prosecution agreement between UTA and the U.S. Attorney.

After a summary of the contract was presented, questions on deadlines, procurement methods, total contract value, and requirements of the non-prosecution agreement were posed by committee members and answered by staff.

A motion to move this contract to the consent agenda of the full board was made by Trustee Chamness and seconded by Trustee Ashton. Voting was unanimous in the affirmative.

Roll call vote:

McConkie	Aye
Chamness	Aye
Ashton	Aye
Acerson	Aye

b. For Board Review and Resolution – Steve Meyer

1. Contract: Rideshare Vans (Tony Divino Toyota)

This contract authorizes UTA to purchase 30 vans for its Rideshare program.

After a summary of the contract was presented, questions on the size of the vans, procurement methods, and vehicle lifespan were posed by committee members and answered by staff.

A motion to recommend this contract for board review and resolution was made by Trustee McConkie and seconded by Trustee Ashton. Voting was unanimous in the affirmative.

Roll call vote:

McConkie	Aye
Chamness	Aye
Ashton	Aye
Acerson	Aye

2. Contract: Locomotive Overhaul (Motive Power)

This contract authorizes a planned overhaul of 18 UTA FrontRunner locomotives.

A motion to recommend this contract for board review and resolution was made by Trustee McConkie and seconded by Trustee Chamness. Voting was unanimous in the affirmative.

Roll call vote:

Trustee McConkie	Aye
Trustee Chamness	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye

3. Contract: UVU Pedestrian Bridge (Kraemer)

UTA is partnering with the Utah Department of Transportation (UDOT) and Utah Valley University to provide a pedestrian bridge connecting the Orem Intermodal Center with the Utah Valley University campus. UTA's contribution to the project, which will be managed by UDOT, is \$4 million as well as a portion of land in the Orem Station park-and-ride lot.

Following a discussion regarding the size and scope of this project, a motion to recommend this contract for board review and resolution was made by Trustee Ashton and seconded by Trustee McConkie. Voting was unanimous in the affirmative.

Roll call vote:

Trustee McConkie	Aye
Trustee Chamness	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye

4. Contract: Depot District Clean Fuels Technology Center (Big D Construction)

A discussion on the need for this facility took place. The new facility, which has been in the planning stages for nearly a decade, will have the technology necessary to maintain compressed natural gas buses and the capacity to service 250 buses.

A motion to recommend this contract for board review and resolution was made by

Trustee McConkie and seconded by Trustee Ashton. Voting was unanimous in the affirmative.

Roll call vote:

McConkie	Aye
Chamness	Aye
Ashton	Aye
Acerson	Aye

5. Change Order: Positive Train Control (Rocky Mountain System Services)

This change order provides the labor and material necessary to install technology required by the federally-mandated positive train control initiative.

A motion to recommend this change order for board review and resolution was made by Trustee McConkie and seconded by Trustee Ashton. Voting was unanimous in the affirmative.

Roll call vote:

McConkie	Aye
Chamness	Aye
Ashton	Aye
Acerson	Aye

6. Real Estate Contracts – Paul Drake

a. For Board Consent Approval

1. Contract: Purchase of Real Property for Provo Orem TRIP Right of Way (Family Center Orem Shopping Center, LLC)

This property is needed for completion of the Provo Orem Transportation Improvement Project (TRIP).

A motion to move this contract to the board consent agenda was made by Trustee McConkie and seconded by Trustee Ashton. Voting was unanimous in the affirmative.

Roll call vote:

Trustee McConkie	Aye
Trustee Chamness	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye

2. Contract: Purchase of Real Property for Provo Orem TRIP Right of Say (Sun Development, LP)

This property is needed for completion of the Provo TRIP.

A motion to move this contract to the board consent agenda was made by Trustee McConkie and seconded by Trustee Chamness. Voting was unanimous in the affirmative.

Roll call vote:

Trustee McConkie	Aye
Trustee Chamness	Aye
Trustee Ashton	Aye

7. Other Business

The next meeting will be held on September 12, 2018.

8. Adjourn.

A motion to adjourn was made by Trustee McConkie and seconded by Trustee Ashton. The motion carried and the meeting was adjourned at 12:55 p.m.

Transcribed by Teri Black
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This document along with the digital recording constitute the official minutes of this meeting.