



**Report of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
January 24, 2018**

Board Members Present:

Greg Bell, Chair

Sherrie Hall Everett, Vice Chair

Jeff Acerson

Cort Ashton

Necia Christensen

Alex Cragun

Karen Cronin

Babs De Lay

Charles Henderson

Dannie McConkie

Robert McKinley (via telephone)

Bret Millburn

Troy Walker

Board Members Excused/Not in Attendance: Gina Chamness, Jeff Hawker, and Brent Taylor

Also attending were members of UTA staff, as well as interested citizens and media representatives.

Welcome and Call to Order. Chair Bell welcomed attendees and called the meeting to order at 1:36 p.m. with eleven voting board members present in person or via telephone. The board and meeting attendees then recited the Pledge of Allegiance.

Safety Minute. Chair Bell yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a brief safety message.

Swearing in of New Trustee. Chair Bell indicated there was an administrative delay from Weber County in the appointment of a new trustee. This agenda item was deferred to a future meeting.

Item(s) for Consent. Consent items consisted of the following:

- Approval of December 18, 2017 Board Meeting Report

A motion to approve the consent agenda item was made by Trustee De Lay and seconded by Trustee Christensen. The motion carried by unanimous consent.

Public Hearing Regarding Bonds to Be Issued. No in-person public comment was given. An online comment from George Chapman was read. Mr. Chapman remarked on not bonding for capital projects.

A motion to close the public hearing was made by Trustee De Lay and seconded by Trustee Cragun. The motion carried by unanimous consent.

General Public Comment Period. Public comment was given by Elliot Mott who requested public access for boaters at two sites along the Jordan River. An online comment from George Chapman was read. Mr. Chapman remarked on service levels, route selection, free fares in Utah County, and a suggestion for a Green Line extension to 5600 West.

Closed Session. No closed session was held.

Action Taken Regarding Matters Discussed in Closed Session. No closed session was held.

Trustee Millburn joined the meeting at 1:52 p.m.

Chair Bell spoke about his priorities as chair. He expressed confidence in the reform efforts the agency has made over the last several years and declared that it is time for the agency to look to the future and not be sidetracked by “issues that have already been resolved.” He spoke about transit’s role in major issues such as air quality and economic development. Chair Bell said he would like to focus on making transit more accessible, convenient, and appealing. He would also like UTA to lead out in transportation innovation. Chair Bell provided historical perspective on UTA’s debt, which was incurred and endorsed by voters to complete the 2015 rail build-out program 17 years ahead of what was designated in the long-range plan. He expressed optimism for the future, support for the work of the Legislative Task Force on

Transportation Governance and Funding, and support of funding of multi-modal transportation options in the state.

R2018-01-04: Resolution Regarding the Work of the Transportation Task Force. Trustee Millburn, who represented the UTA board on the task force, presented the resolution.

Public Comment. No public comment was given.

Board Action. Discussion ensued on topics including needs created by future growth along the Wasatch Front, funding, and appreciation for the work of the task force. A motion to approve resolution R2018-01-04 was made by Trustee Millburn and seconded by Trustee Ashton. The motion carried by unanimous consent.

President/CEO Report. Jerry Benson, UTA President/CEO, delivered his monthly report to the board, covering such topics as:

- UTA's receipt of the Government Finance Officers Association Award for Excellence in Financial Reporting
- Enhancements to the UTA GoRide mobile payment app
- Results from the Free Fare Friday held on December 22, 2017
- UTA's new community service standards webpage

R2018-01-01: Resolution Adopting 2040 Strategic Plan. Trustee Henderson thanked trustees and staff for their work in formulating the 2040 Strategic Plan and introduced the resolution.

Public Comment. No in-person public comment was given. An online comment from Philip Sauvageau was read. Mr. Sauvageau's comments suggested technical adjustments to the service maps in the plan. Mr. Benson clarified that the maps contained in the plan are conceptual and are not a representation of the regional or long-range transportation plans.

Board Action. A motion to approve resolution R2018-01-01 was made by Trustee Henderson and seconded by Trustee Christensen. The motion carried by unanimous consent, including one aye vote from Trustee McKinley via telephone.

Committee Updates.

R2018-01-02: Resolution Adopting New Committee Structure. Chair Bell outlined the new committee structure, committee functions, and chair assignments:

UTA BOARD COMMITTEE STRUCTURE

Finance & Audit Committee with oversight for:

- Finance
- Budget
- Major Financial Transactions (i.e. real estate, TOD, capital projects, etc.)
- Investments
- Audit
- Workforce/Employee Relations

Committee Chair: Trustee Jeff Acerson

Stakeholder & Planning Committee with oversight for:

- Community Partnerships (including Interlocal Agreements)
- Governing Councils (i.e. - WFRC, MAG, UASD)
- Government Relations
- Long-term Board Strategic Plans
- Capital Projects, TOD and Real Estate Policies (with financial plans governed in Finance & Audit)
- Board Bylaws & Policies

Committee Chair: Trustee Bret Millburn

Operations & Customer Experience Committee with oversight for:

- Long-term Operations Strategy (i.e. innovative mobility, pilot projects, etc.)
- Customer Experience
- Service Standards & Service Planning
- Service & Fare Equity Analysis
- System Safety & Security

Committee Chair: Trustee Alex Cragun

Executive Committee with oversight for:

- Board Leadership
- Board Governance & Ethics
- CEO Performance

Committee Chair: Chair Greg Bell

He then asked trustees to consider on which committee each would like to serve.

Public Comment. No public comment was given.

Board Action. It was noted that Trustee Henderson would participate as a vice chair on the Stakeholder & Planning Committee. A motion to approve resolution R2018-01-02 was made by Vice Chair Everett and seconded by Trustee Ashton. The motion carried by unanimous consent.

Audit Review Committee Update. Trustee Walker stated the Audit Review Committee met on January 10, 2018. During the committee meeting, the UTA Chief Internal Auditor reported on progress management has made to address audit findings identified in 2017. Only 9% (8 findings) of the total audit findings reported in 2017 were not fully addressed according to the timeline set by management. There are valid reasons for the delay and the new deadline for resolution is March 31, 2018. Additionally, the draft Internal Audit Plan for 2018 was presented and approved by the Audit Review Committee.

Stakeholders Committee Update. Trustee Millburn indicated he had sent a memorandum to trustees on his committee regarding a proposed plan for systematically reviewing board policies. He asked trustees to review the plan and provide him with feedback.

Additional Board Action Item.

R2018-01-03: Resolution Approving Sale of 5.975 Acres of Right of Way to Draper City. Chair Bell asked Trustees Acerson, De Lay, and Taylor to meet as a Working Group to review this transaction. Working Group members received documentation to review and met on January 10th to review. Trustees Acerson and De Lay met to perform the review; Trustee Taylor's deployment interfered with his ability to participate.

Trustees Ashton and Walker recused themselves from voting on the resolution. Trustee Ashton works for the title company in the transaction and Trustee Walker is the mayor of Draper City (the purchaser).

Chair Bell asked Paul Drake, UTA Senior Manager of Real Estate and Transit-Oriented Development, to present the details of the proposed transaction. Mr. Drake said the property known as the "Draper highline property" was acquired from Union Pacific Railroad. The parcel has land grant restrictions that require it be used for roadway, trail, or other transportation-related improvements. Draper City has proposed to purchase 5.975 acres of property for right-of-way for \$2,995,000, which is the fair market value.

The site has been contemplated as a future TRAX station and UTA will retain a segment of the property sufficient for its future needs. The current site plan is transit friendly and Draper City has agreed to participate in completing a station area plan.

Public Comment. No in-person public comment was given. One online comment from George Chapman was read. Mr. Chapman would like the proceeds from this transaction to be applied to increased service.

Board Action. Brief discussion ensued. A motion to approve resolution R2018-01-03 was made by Trustee Acerson and seconded by Trustee De Lay. The motion carried by majority consent with nine aye votes, zero nay votes, and two abstentions from Trustees Ashton and Walker.

Other Business.

Next Board Meeting. Chair Bell stated the next board meeting would take place on March 28, 2018, at 1:30 p.m.

Adjournment. The meeting was adjourned at 3:20 p.m. by motion.

Transcribed by Cathie Griffiths
Assistant to the President/CEO
Utah Transit Authority
cgriffiths@rideuta.com
801.237.1945

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/441611.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.