

UTA Board of Trustees Meeting

December 11, 2019



Call to Order and Opening Remarks



Pledge of Allegiance



Safety First Minute



Watch Out for Fire-Starters



UTA 
SAFETY & SECURITY

December 2019



Public Comment Period



Public Comment Guidelines

- Each comment will be limited to two minutes per citizen or five minutes per group representative
- No handouts allowed



Consent Agenda

- a. Approval of December 4, 2019 Board Meeting Minutes
- b. UTA Policy 6.1.1 Americans with Disabilities Act (ADA) Compliance

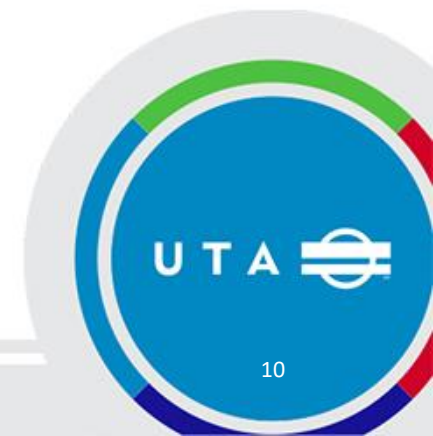


Recommended Action (by acclamation)

Motion to approve



Agency Report



R2019-12-01

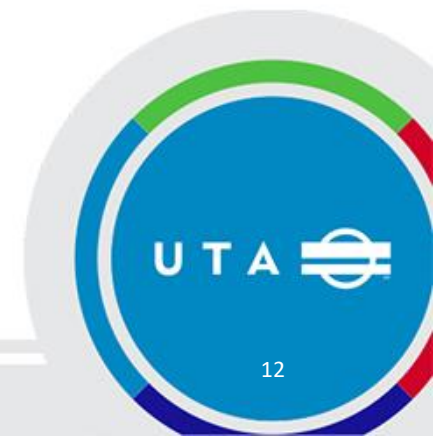
**Resolution Giving Notice and Setting
Regular Meeting Dates for Calendar
Year 2020**



Recommended Action (by roll call)

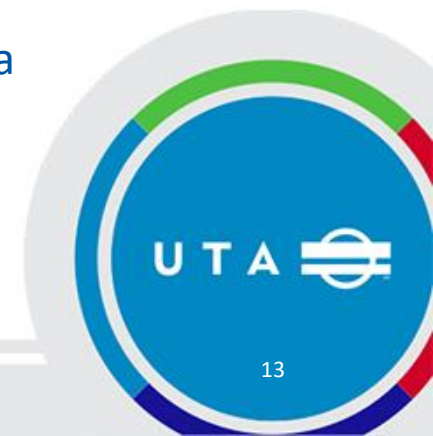
Motion to approve R2019-12-01:

Resolution Giving Notice and Setting Regular Meeting Dates for
Calendar Year 2020



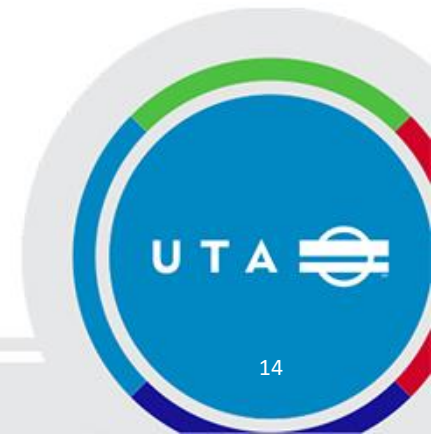
Contracts, Disbursements, and Grants

- a. Contract: Bulk Purchases of Diesel Fuel and Unleaded Gasoline (Kellerstrass Oil)
- b. Contract: Real Estate Purchase Contract for Right of Way Preservation (1200 W 1100 S, Brigham City)
- c. Contract: Real Estate Purchase Contract for Street Right of Way (1341 Country Hills Drive, Ogden)
- d. Pre-Procurement: Financial Auditing Firm
- e. Grant Opportunity: CMAQ/STP/TAP WFRC Concept Report Submittals for the Salt Lake City/West Valley Urbanized Area

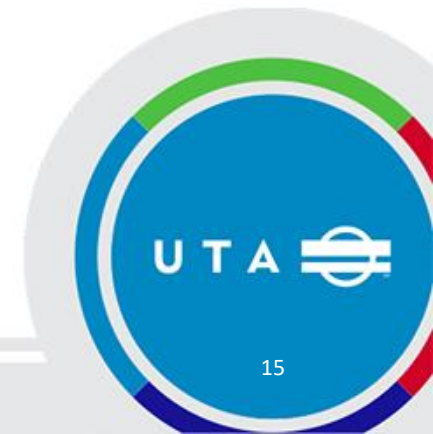


Service and Fare Approvals

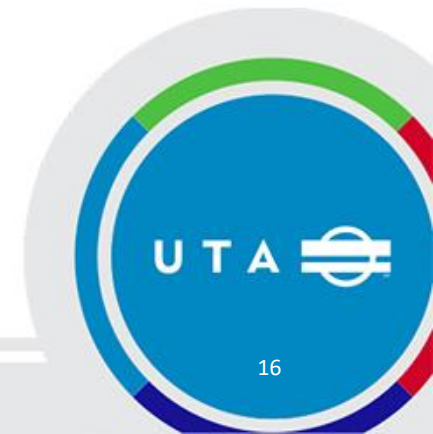
- a. Fare Revenue Contract: Intermountain Healthcare ECO Contract



Discussion Items



Sixth Amendment of the Authority's 2019 Budget



Proposed Capital Budget Change

- Reallocate 2019 budget from 10 capital projects to 11 capital projects.



Project	Current Budget	Reallocation	Proposed Budget
Provo-Orem TRIP	\$10,591,896	\$(80,448)	\$10,511,448
Non-rev Vehicles	19,452	24,852	44,304
Trapeze Enhancements	30,000	7,100	37,100
Rail Passenger Info	458,602	(7,100)	451,502
Corridor Fencing	180,418	2,231	182,649
Access Control – Data Rooms	23,442	(496)	22,946
Safety Projects	38,046	(2,231)	35,815
Public Awareness	28,574	496	29,070
Main St./4 th Interlocking	4,743,940	484,934	5,228,874
TRAX Curve Replacement	2,000,000	(697,123)	1,302,877
Commuter Rail Cab	500,000	(369,213)	130,787
Delta and 150 Interlocking	4,000,000	211,227	4,211,227
Locomotive HEP Engine	248,647	(248,647)	0
IJ Plug Installations	17,342	962	18,304
Sugar House Double Tracking	1,200,000	(393,272)	806,728
Paint Booth – Warm Springs	450,000	694,206	1,144,206
Warm Springs Fabrication	78,395	(76,346)	2,049
Electric Bus – LoNo Grant	6,083,697	203,720	6,287,417
FL 2015 ROW	527,317	(310,780)	216,537
U of U Union Building HUB	399,400	285,928	685,328
Police Substation – Provo	424,875	189,552	694,875
Totals	<u>\$32,044,043</u>	<u>\$0</u>	<u>\$32,044,043</u>

2019 Capital Budget Amendment Expense

Description	Current Budget	Amendment Amount	Amended Budget
Provo-Orem TRIP	\$10,591,896	\$(80,448)	\$10,511,448
Airport Station Relocation	2,650,000	0	2,650,000
State of Good Repair	50,644,243	(593,008)	50,051,235
Other Capital Projects	<u>107,374,083</u>	<u>673,456</u>	<u>108,047,539</u>
Totals	<u>\$171,260,222</u>	<u>\$0</u>	<u>\$171,260,222</u>

2019 Capital Budget Amendment Revenue

- Reallocation by revenue source
 - Bonds - \$80,448
 - Sales Tax - \$697,123
 - UTA Funding - \$1,399,889

SM

Next Steps

December 18 - Board considers resolution approving 2019 Budget Amendment No. 6

SM

Agency 2020 Final Budget



Summary of Changes from Tentative 2020 Budget to Final 2020 Budget

- Revenue –
 - Change 2019 sales tax growth from 3.5% to 3.8% - \$895,000
- Increase 2020 operating and capital contingencies
 - Operating \$1,660,000
 - Capital \$1,000,000
- Adjust for actual results of 2019 bond sale - \$436,000
- Personnel costs - Market adjustments administrative staff
 - Merit adjustments - \$365,000
 - Lane adjustments - \$246,000
 - Add 3 FTE for Fares Collection (\$125,000) and 0.7 FTE for Claims and Insurance (\$25,000)
- Salesforce CRM licensing cost adjustment - \$38,000



Changes from Tentative 2020 Operating Expense Budget to Final 2020 Operating Expense Budget (in millions)

	Tentative 2020 Budget	Final 2020 Budget	Change
Operating	\$311.6	\$313.9	\$2.3
Non-Operating	5.8	5.9	0.1
Debt Service	135.5	135.9	0.4
Contribution to Reserves	19.7	17.7	(2.0)
Contribution to Capital	<u>18.4</u>	<u>18.4</u>	<u>0.0</u>
Total Operating Budget	<u>\$491.0</u>	<u>\$491.9</u>	<u>\$0.9</u>



Changes from Tentative 2020 Operating Revenues Budget to Final Operating Revenues Budget (in millions)

	Tentative 2020 Budget	Final 2020 Budget	Change
Sales Tax	\$346.7	\$347.6	\$0.9
Fed. Preventative Maint.	67.9	67.9	0.0
Passenger Revenues	55.2	55.2	0.0
Investment Income	7.6	7.6	0.0
Advertising	2.5	2.5	0.0
All Other	<u>11.1</u>	<u>11.1</u>	<u>0.0</u>
Total Operating Budget	<u>\$491.0</u>	<u>\$491.9</u>	<u>\$0.9</u>



Changes from Tentative 2020 Capital Expense Budget to Final 2020 Capital Expense Budget (in millions)

	Tentative 2020 Budget	Final 2020 Budget	Change
Depot District	\$40.9	\$40.9	\$0.0
Ogden/WSU BRT	28.2	28.2	0.0
Airport TRAX Station	13.0	13.0	0.0
State of Good Repair	59.9	59.9	0.0
Other Capital Projects	<u>48.5</u>	<u>49.5</u>	<u>1.0</u>
Total Capital Expense Budget	<u>\$190.5</u>	<u>\$191.5</u>	<u>\$1.0</u>



Changes from Tentative 2020 Capital Revenue Budget to Final 2020 Capital Revenue Budget (in millions)

	Tentative 2020 Budget	Tentative 2020 Budget	Change
Grants	\$39.4	\$39.4	\$0.0
Bond Proceeds (18 - Airport and 19)	61.6	61.6	0.0
Leasing	31.3	30.3	(1.0)
Local Partners	13.4	13.4	0.0
State Contribution	3.7	3.7	0.0
UTA Funding	<u>41.1</u>	<u>43.1</u>	<u>2.0</u>
Total Capital Revenue Budget	<u>\$190.5</u>	<u>\$191.5</u>	<u>\$1.0</u>



Changes from September Draft FTE Summary to Tentative 2020 FTE Summary

	Tentative 2020 Budget	Final 2020 Budget	Change
Operations	2,258.7	2,258.7	0.0
Service Development	45.5	45.5	0.0
Finance*	105.5	109.2	3.7
People Office	74.7	74.7	0.0
Communications & Marketing	69.0	69.0	0.0
Executive Director	130.0	130.0	0.0
Board	<u>14.0</u>	<u>14.0</u>	<u>0.0</u>
Total	<u>2,697.4</u>	<u>2,701.1</u>	<u>3.7</u>

* Fares Collections - 3 FTE and Claims & Insurance 0.7 FTE.

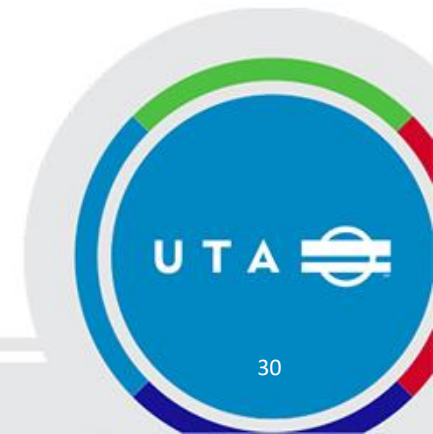


Next Steps

- **December 18, 2019**
 - Approve Final 2020 Budget



2020 Service Plan



4th Quarter Implementation

UTAH TRANSIT AUTHORITY

MOBILIZATION PHASE

July 2019 - July 2021

Microtransit Pilot

November 2019

Bus Stop and Transfer Facilities

September - July 2020

First Service Expansion

August 2020

ONGOING SERVICE

August 2021

Depot District Complete

Summer 2021

Second Service Expansion

2021

Bus Stop Master Plan

Ongoing



Mobilization Phase

New or Expanded Service

- SW Salt Lake County Microtransit Pilot Project
- Regional Bus Span Improvements
- Paratransit Span Improvements

Service-Related Facility Improvements

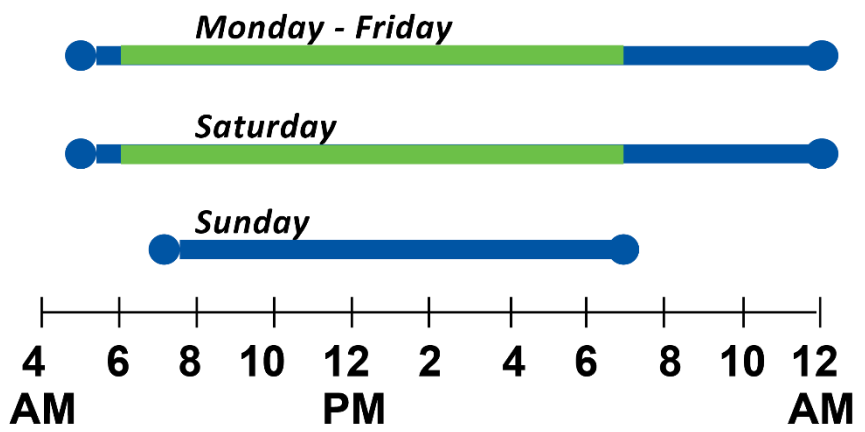
- Regional Bus Transfer & Layover Facilities
- Bus Garage Expansion
- Operator Restrooms
- Bus stops
- Signage
- Operational Support



Salt Lake Business Unit

UTAH TRANSIT AUTHORITY

TIER 1 SERVICE



FREQUENCY

- 15 minutes (or better)
- 30 minutes
- 60 minutes

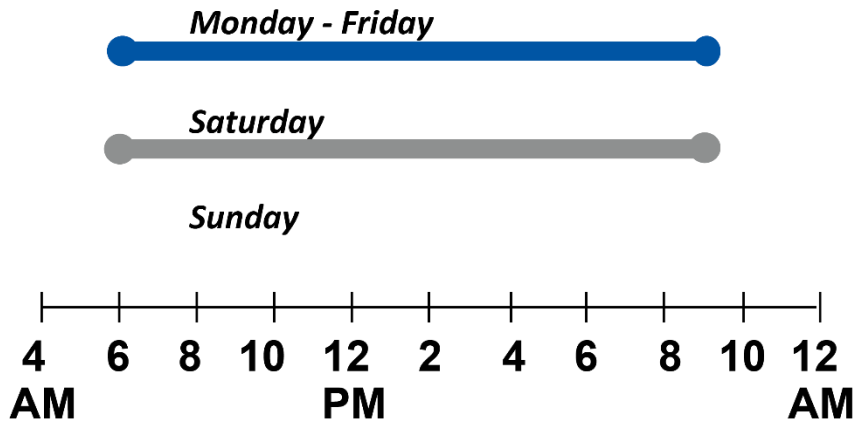
PERFORMANCE STANDARDS

- PPH – 20 or greater
- TPI – 300 or greater



Salt Lake Business Unit

TIER 2 SERVICE



UTAH TRANSIT AUTHORITY

FREQUENCY

- 15 minutes (or better)
- 30 minutes
- 60 minutes

PERFORMANCE STANDARDS

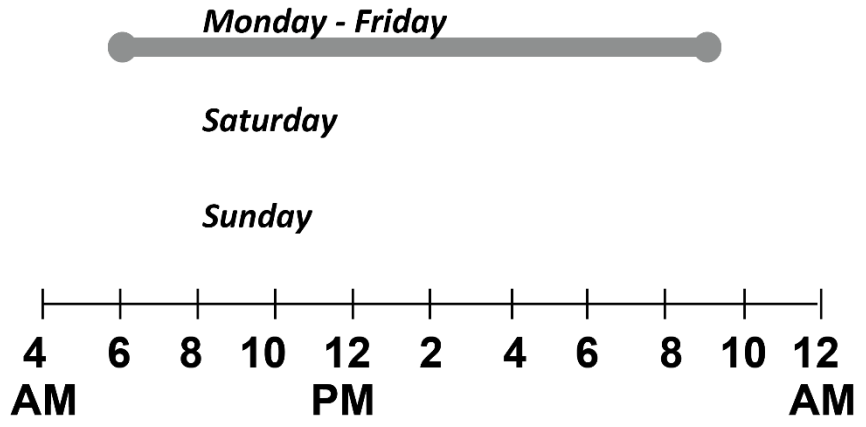
- PPH – 10 or greater
- TPI – 200 or greater





Salt Lake Business Unit

UTAH TRANSIT AUTHORITY

TIER 3 SERVICE



FREQUENCY

-  **15 minutes**
(or better)
-  **30 minutes**
-  **60 minutes**

PERFORMANCE STANDARDS

- PPH – 5 or greater for FLEX
10 or greater for Fixed
- TPI – 100 or greater



Mt. Ogden Business Unit

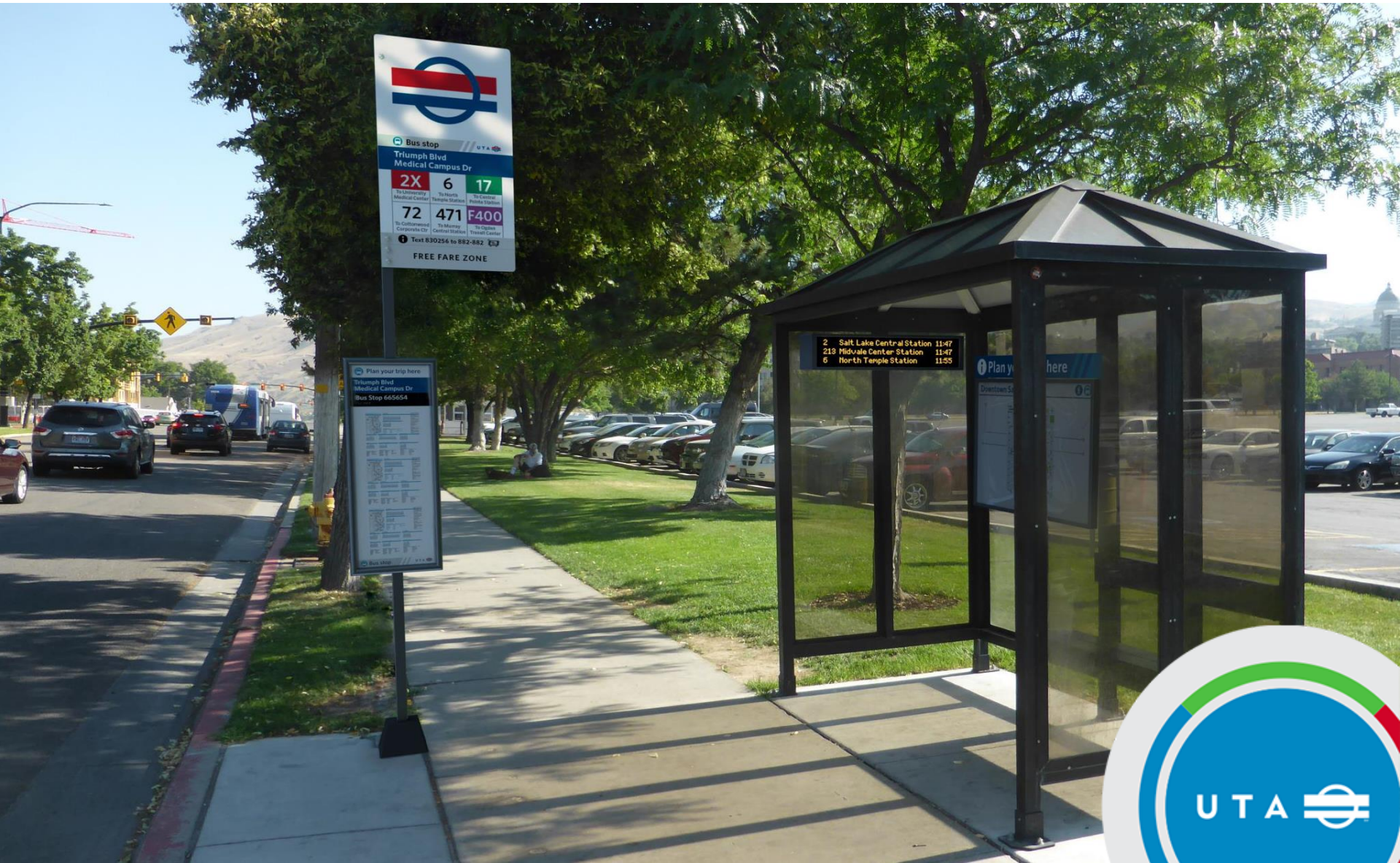
- Route 470 – Explore extending this to SL Central
- Routes 604 and 606 - Minor routing changes to accommodate a building move for Enable Industries.
- Route F618 - Explore adding service to Newgate Mall
- Route 628 - Explore using new bridge over I-15 in Layton to streamline alignment

Timpanogos Business Unit

- Minor routing and operational improvements may occur, but no major changes proposed at this time.
- Larger changes may occur if additional financial resources become available.



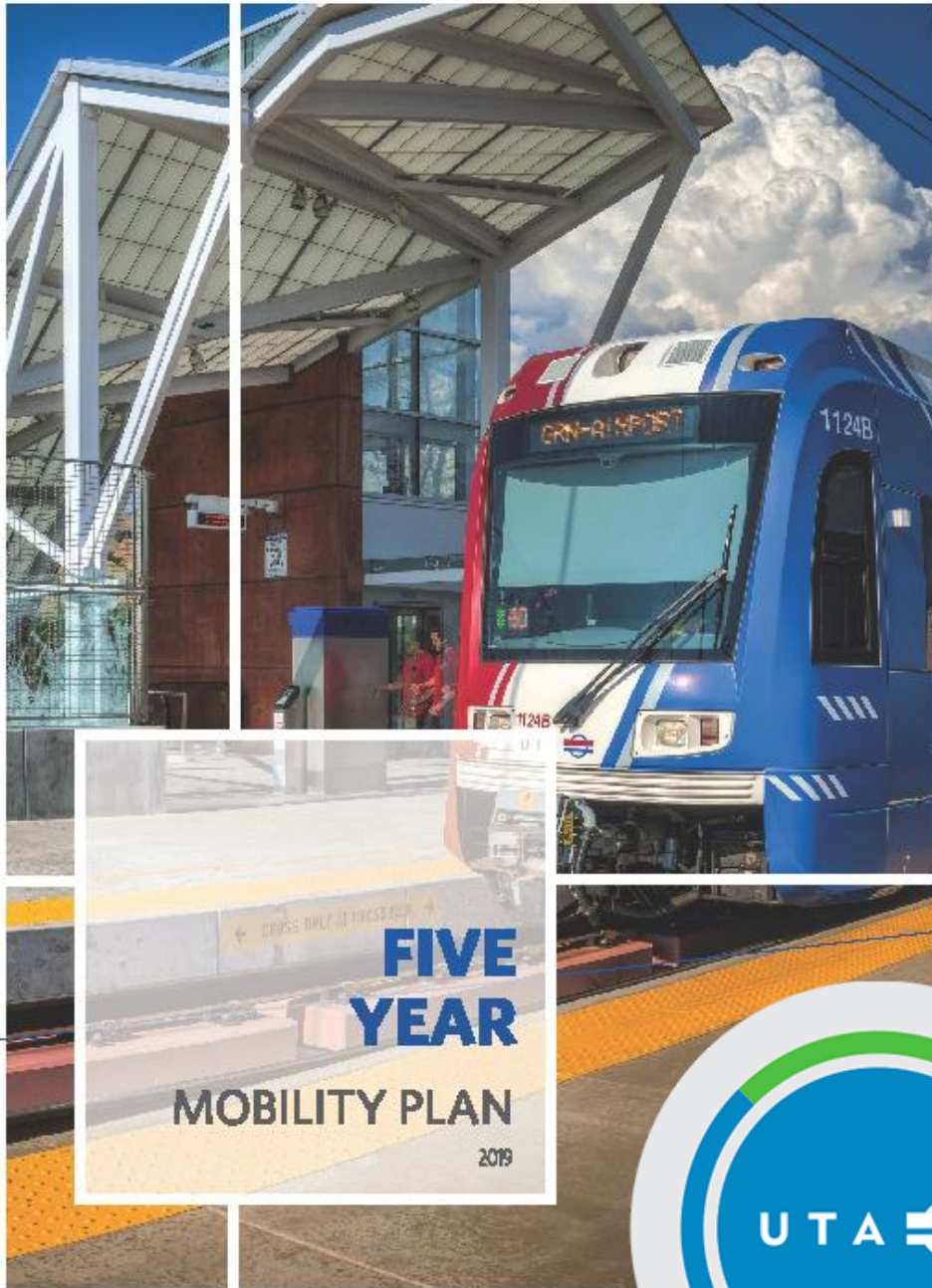
Bus Stops Improvements



Next Steps

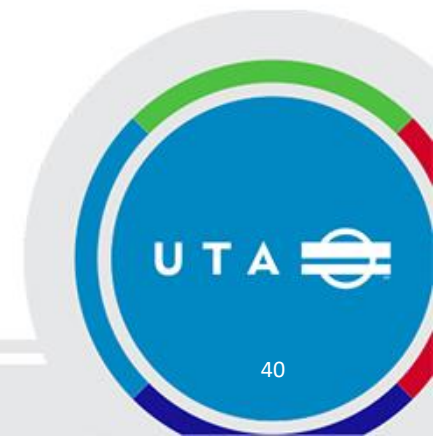
- Complete Service Choices Process
- Adopt 5-Year Mobility Plan
- Complete Microtransit Pilot and Evaluate
- Continue to improve bus facilities

UTAH TRANSIT AUTHORITY



Other Business

- a. Next meeting: December 18, 2019 at 9:00 a.m.



Closed Session

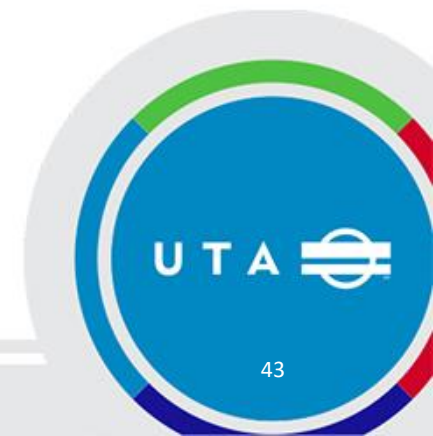
- a. Strategy Session to Discuss Collective Bargaining
- b. Strategy Session to Discuss Pending or Reasonably Imminent Litigation



Closed Session



Open Session



Adjourn

